



## **Rules and Procedures for Re-admission to Membership**

### **Written Confirmation of Applicant that falls into paragraph 2.1.1 of Bye-Law No. 5**

#### **Section A: Personal Information**

1. Name

2. Address

3. Email/Telephone

4. Qualifications

5. Current Employment

6. Membership Status previously held (Fellow Member, Associate Member, Technician Member)

7. Membership Status now requested

8. Period of Previous Membership and date Membership ceased

9. Reason for allowing members to lapse.



## Section B: Confirmation

I \_\_\_\_\_ confirm as follows:

1. I have read the Memorandum & Articles of Association, the Bye-laws and the Code of Conduct and Recommended Best Practice Guidelines of the Institute. I agree that if I am re-admitted to membership, those documents, as existing from time to time, will govern my relationship with the Institute and its members and will be binding on me.
2. I will fulfil the CPD requirements as set out in Bye-Law No. 5 which I understand will be subject to a verification check by the Professional Affairs Committee.
3. During any period of non-membership, I have maintained my professional competence by keeping myself apprised of changes to taxation law as evidenced in the schedule submitted with this application.
4. I have not at any stage prior to my application for re-admission, engaged in conduct that, if engaged in by a member of the Institute, could reasonably be considered a violation of the Code of Professional Conduct and Recommended Best Practice Guidelines.
5. I have not held myself out to be a member of the Institute through the use of any of the designatory letters AITI, FITI, CTA, TMITI, AITI/FITI Chartered Tax Adviser (CTA) during my period of nonmembership.
6. I have not been convicted of an indictable offence other than one prescribed by the Road Traffic Acts.
7. I am not more than six months in arrears in paying any sum which has become payable to the Institute.
8. I have not under any resolution of creditors or order of any court having jurisdiction or any deed or document, had my estate placed in liquidation for the benefit of creditors, nor been adjudged bankrupt.
9. I am not disqualified by the High Court from being a company director.
10. I am not subject to any regulatory investigations or pending prosecutions of a criminal or civil nature which the Institute ought to be aware of.



Signed \_\_\_\_\_

Date \_\_\_\_\_



Evidence of activities to maintain professional competence

Date	Activity	Number of Hours Technical Management	What has been learned and how it may be used	Evidence Referee